



PRESENT: G Robertson, R Hutcheon, L MacKinnon, V Anderson, L Cowie, M Fraser, M Slater, N Reith, J Johnson, G McPetrie, P Wilson, V Stewart

APOLOGIES: K Warren, S Goncalves, K Lennox, S Smithers, F Thomson, J Currie

The minutes of the last meeting were approved by email, in advance of the meeting.

Developing the Young Workforce/Career Event Planning

Change of date was noted – as previously e-mailed.

Members shared names of volunteers who were willing to contribute but were unaware of the backgrounds of the volunteers from Durris/Crathes primaries – names will be passed to PW, to liaise with the other schools. It was noted that some who showed interest in the event, were unable to help due to the time of day. Some other suggestions were discussed and PW is awaiting replies from some local businesses already approached.

Refreshments will be provided for the volunteers, M Slater and L Cowie to organise.

ACTION LC & MS

Constitution

GM shared e-mail communication from Christine McLennan (Education Support Officer – Parental Engagement, Aberdeenshire Council), which included a draft constitution for Parent Councils, produced by the authority. Before receiving local authority funding for the year, the school council are to forward a copy of the constitution together with some explanation regarding any aspects of the authority’s constitution which have not been adopted.

The existing constitution was reviewed and the following amendments made:

- Office bearers will stand down after 3 years in any one role.
- The Parent Forum will have the opportunity to vote for office bearers (where there is more than one candidate for a role), without being in attendance at the AGM, by e-mail.

GM to make the necessary amendments, PW to e-mail the updated document to the parent forum for approval, before the next meeting.

ACTION GM & PW

NR noted that last year’s funding had not been received. GM will follow this up with Christine McLennan – there had been an issue with an electronic form, however a paper copy was received, completed and returned last term and funding should have been received following this.

ACTION GM

Fundraising – Planning/Calendar

LM is happy to continue to lead the fundraising group, this session. Other members are F Thomson, G McPetrie, J Johnson, K Warren, M Slater, S Smithers & V Stewart. G Robertson and N Reith will join this group.

The school will host an enterprise fair and the school council should bear this in mind when putting together a calendar of events. This will take place on 5 December.

Planned Fundraising Activities:

- Prize Draw, December, to be drawn at the Enterprise Fair
- Festive Cinema – 16 December, late afternoon
- Race Night/Burns Theme – 1 February (It was suggested that local businesses could be approached for sponsorship, as we had not approached them in the last year at all)
- Fun Day 18 May

ACTION PW & NR

PW has an invoice for the film license and will pass to NR for payment of £101.

PW noted an error in the previous meeting minutes – the request for school funds was £3000, not £4000, this was to cover:

- Homework diaries £193
- Recorder entries for music festival £327
- Buses for trips £542

- Sports Day Medals £141
- Knockburn Lock visit £115
- Additional reading scheme books £138
- Twinkl Licence (online resources for teachers)
- Photocopying bill

Stickers have been used on the homework diaries, showing that they have been purchased with funds raised, these will continue to be used on all equipment funded by the school council.

PW discussed some of the items which would require funding in the coming year, and some approximate costs:

- Chicks £300
- Active Schools (each school must now give an annual donation, Drumoak are required to pay £220)
- Staff iPad and charging cabinet for the additional classroom, this year £500.
- Transport to Curling
- Scottish Opera
- Christmas Panto contribution
- Enterprise scheme – Jazz Awards for P7 £250

### Treasurer's Report

The current balance is £5749.08, £3000 of this is already earmarked for playground improvements.

Due to the costs likely to be involved in the planned playground improvements, fundraising will be organised, specifically for these projects, and this money accounted for in a separate 'pot' from the main fund.

ACTION  
NR/LC

### AOCB

SS and NR have been looking into the playground developments, they have proved to be significantly more costly than anticipated – the initial suggestion was £1000 to spend on nursery and £2000 to be spent on school.

SS has located suitable items for the nursery and the company will carry out a survey in due course. Donations of artificial grass and trees have been acquired from Mains of Drum, to create a green space within the nursery area. It was noted that the soft surface in the nursery area is in poor condition, given that it is not very old, a contact should be found to investigate resurfacing this.

It was suggested that a wind break should be thought about, and sensory activities that may benefit all pupils, as well as those with additional support needs.

**Next Meeting – Tuesday 6 November, 6.30 pm**